

CKLA Skills: Daily Lesson Preparation Protocol

Overview

The purpose of this document is to provide a protocol for daily lesson preparation of CKLA Skills lessons – with the goal of helping teachers prepare to deliver lessons. This document is not intended to be an accountability measure or something for teachers to simply fill out. The questions and prompts are intended to prompt thinking. Teachers may prefer to annotate the lesson rather than take notes in this template.

Unit:

Lesson:

Step 1: What is the goal for this lesson?

<i>Read the objectives and the "At a Glance" chart. If needed, refer to the Introduction to get a sense of the full unit.</i>
What should students know and understand (think foundational skills, language, reading comprehension, and writing) after this lesson?

Step 2: How will instruction ensure students build toward the goal of the lesson?

<i>Read and annotate the lesson, getting a sense of what occurs in each part. Skim the reader and workbook pages.</i>
What components of the Skills Strand are addressed in this lesson (i.e. tricky words, basic code, etc.)?
What content is new , and what is reviewed or reinforced from previous lessons? How are new skills introduced?
What opportunities do students have to practice and apply their learning in this lesson? Will students apply skills in reading? Writing?

Step 3: How will you use student practice and progress monitoring to ensure all students reach the lesson goal?

<i>Re-read the lesson with an eye for student practice. Review progress monitoring tools as needed.</i>
Which question(s), tasks, or types of practice are the most crucial and most aligned to the lesson objectives and essential understanding of the unit?
How will you ensure all students engage with these crucial questions? (i.e. how will you set up the task? What scaffolds might be needed?).
What is an exemplar student response to the question(s) and tasks noted above? What does "mastery" look like in this lesson?
What data about student learning do I want to collect during this lesson? When and how will I check on progress or gather this data?
What materials do I need for this lesson?