

JMCSS RTI² Student Packet Appendix



RTI² Student Packet Appendix

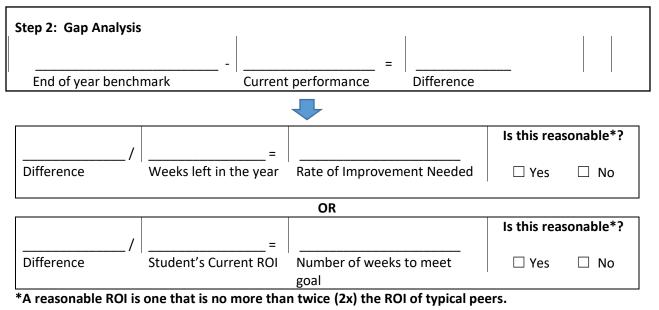
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APPENDIX A

Jackson-Madison County School System Gap Analysis Worksheet

Student Name:	Current Tier:
Grade/Teacher:	Date of Review:
ASSESSMENT USED:	
Students current benchmark performance:	
Student's current rate of improvement (ROI):	
Current benchmark expectation:	
Number of weeks left in the school year:	
End of year benchmark	
Step 1: Determine Gap	Is Gap Significant?
Current benchmark expectation Current benchm performance	nark Current Gap 🗌 Yes 🗌 No

If Gap is significant, complete Step 2.



Step 3: Conclusion

- □ This student's rate of improvement needed to catch up to grade level standards is **unreasonable**. Special Education services may be warranted.
- □ This student's rate of improvement needed to catch up to grade level standards is **reasonable**. Special Education services are not warranted.
- □ The student's rate of improvement could not be configured due to a *negative* rate of improvement.

Jackson-Madison County School System Rate of Improvement (ROI) Worksheet

Student Name: _	Current Tier:
Grade/Teacher:_	Date of Review:

ASSESSMENT USED:	
Student's score on the first probe administered:	
Student's score on the last probe administered:	
Fall benchmark expectation:	
Spring benchmark expectation:	

Step 1: Determine Typical ROI

-	/		=
Spring benchmark	Fall benchmark	Number of weeks	Typical ROI (slope)
expectation:	expectation		

Step 2: Determine Student ROI

-	/		=
Student's score on the last probe administered	Student's score on the first probe administered	Number of weeks	Student ROI (slope)

Step 3: Compare Student ROI to Typical ROI

	X	2	=		Is student's ROI < Aggressive/Reasonable
Typical ROI				Aggressive ROI	ROI?
					🗆 Yes 🛛 No
	X	1.5	=		
Typical ROI				Reasonable ROI	

If the team answers "yes", consider a change in intervention:

- Increasing frequency of intervention sessions
- Changing intervention
- Changing intervention provider
- Changing time of day intervention is delivered
- Increasing intensity (Tier) of intervention

School Psychologists Signature

Date

APPENDIX B

3-Week Intervention Log

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School Data Review Meeting: Individual Child

	Name of Student:		Teacher: Gr	ade:
Date	Discussion	Next Steps	Person Responsible	Date to be Completed

School Data Review Meeting: Group

Date:			Grade:						
Grade, Subject, Teacher	Student	Discussion		Next Steps	Person Responsible	Date to be Completed			

APPENDIX C

TEACHER ONLY FILLS OUT OBSERVATIONS FOR AREA OF TIER III INTERVENTIONS

Teacher Checklist – Basic Reading Skills

Student:	Date:
School:	Teacher:

YES	NO	SOMETIMES	THE STUDENT:
			Avoids reading
			Demonstrates a change in behavior when asked to read silently
			Demonstrates a change in behavior when asked to read orally
			Names alphabet letters correctly
			Recognizes his/her name in print
			Matches letters
			Guesses words from initial letters
			Guesses words from pictorial clues
			Guesses words from context clues
			Sounds out vowels correctly
			Sounds out consonants correctly
			Sounds out words correctly
			Blends sounds correctly
			Has an adequate sight word vocabulary
			Substitutes sounds
			Substitutes words
			Omits sounds
			Omits words
			Repeats sounds
			Repeats words
			Reads from left to right
			Skips lines
			Moves head when reading
			Moves lips when reading
			Uses finger to anchor self when reading
			Reads high frequent sight words correctly (the, and, but)
			Drops voice at the end of a sentence
			Reads orally with expression
			Reads word-by-word
			Reads faster silently than orally
			Corrects his/her own errors
			Observes small differences between words (plurals, verb endings,
			possessives)

Teacher Checklist – Reading Fluency

Student:	_Date:
School:	Teacher:

OFTEN	RARELY	SOMETIMES	WHEN READING ALOUD, DOES THE STUDENT:
			Stop frequently
			Make inappropriate pauses
			Read word-by-word
			Speak in a flat, monotone voice
			Miss emotional and contextual cues
			Mix up who says which piece of a dialogue in a narrative
			Pay little attention to punctuation
			Painstakingly sound out words
			Have difficulty with sounds
			Fail to recognize reoccurring words
			Emphasize the wrong syllable
			Ignore suffixes and prefixes

OFTEN	RARELY	SOMETIMES	WHEN READING SILENTLY, DOES THE STUDENT:
			Read at about the same speed as when reading aloud
			Shift eyes often on the page
			Need to stop and reread often
			Seem to skim large chunks of text

Teacher Checklist – Reading Comprehension

Student: _	Date:
School:	Teacher:

YES	NO	SOMETIMES	THE STUDENT:
			Attempts to read using pictures and context clues
			Recognizes common words in stories
			Begins to use phonetic cueing system (e.g., beginning sounds)
			Uses decoding skills
			Uses context clues
			Demonstrates fluent oral reading
			Understands passive voice (Mice were eaten by the cat.)
			Understands relative causes (the cake that Mac ate)
			Understands direct and indirect quotes within a passage
			Understands pronoun reference (he = Billy)
			Recognizes meanings of antonyms ad synonyms
			Recognizes multiple meanings (fly – a fly, to fly)
			Understands figurative language (hold your horses)
			Differentiates homonyms (road – rode)
			Summarizes grade appropriate stories or passages
			Identifies the main idea in grade appropriate passages
			Identifies supporting details in grade appropriate passages
			Compares and contrasts stories, characters, events, etc.
			Uses printed material to make and confirm predictions
			Locates details and facts to answer questions and draw conclusions
			Uses printed material to gather information (for reports, etc.)
			Comprehends material from a variety of sources (newspaper,
			magazine, content area text, trade books, reference materials)
			Follows a sequences of written directions to complete a task (work
			sheet directions, recipes, directions for building a model)

Teacher Checklist – Mathematics Calculation

Student:	_Date:
School:	Teacher:

YES	NO	SOMETIMES	THE STUDENT:
			Counts by rote to 20
			Counts by tens
			Understands one-to-one correspondence
			Reads numbers to 20
			Completes addition correctly with one digit numbers
			Completes addition correctly with two or more digit numbers
			Completes subtraction correctly with one digit numbers
			Completes subtraction correctly with two or more digit numbers
			Completes multiplication correctly with one digit numbers
			Completes multiplication correctly with two or more digit numbers
			Completes division correctly with one digit numbers
			Completes division correctly with two or more digit numbers
			Confuses operational signs
			Uses fingers for computation
			Uses manipulatives for computation
			Reverses numbers
			Keeps columns straight
			Copies problem with adequate spacing
			Finds page numbers correctly
			Uses place values correctly
			Completes problems involving more than one mathematical operation
			Completes problems very slowly
			Avoids the use of math
			Changes behavior when required to do math
			Completes math problems "in his/her head"
			Shows more ability in reading than math
			Shows more tension during math than other subjects
			Completes math assignments at his/her level
			Corrects his/her own errors

Teacher Checklist – Mathematics Reasoning

Student:	Date:
School:	Teacher:

YES	NO	SOMETIMES	THE STUDENT:
			Applies math operations to real life problems
			Completes word problems
			Understands basic math concepts such as more or less
			Recognizes and names basic shapes (circle, square, diamond)
			Experiences success with puzzles, codes, and card games
			Understand basic time concepts (yesterday, before)
			Names the days of the week correctly
			Names months correctly
			Uses the calendar correctly
			Tells time to the nearest half-hour
			Tells time correctly
			Uses basic money terms correctly (penny, dime, dollar)
			Makes change correctly
			Uses basic measurements correctly
			Uses tables and/or graphs correctly
			Choses appropriate operations to complete math problems
			Guesses at answers instead of trying to solve problems
			Solves problems with missing elements
			Differentiates between essential and nonessential information in
			solving problems
			Solves problems with a rote, inflexible approach
			Uses manipulatives creatively to solve problems
			Asks for assistance from the teacher instead of attempting to solve the problem
			Solves problems involving a sequences of steps

Teacher Checklist – Written Expression

Student:	_Date:
School:	Teacher:

YES	NO	SOMETIMES	THE STUDENT:
			Orients the book in proper position and turns pages from the left
			Copies materials correctly from board to desk
			Uses correct spacing for letters and words (writes letters on, not above
			or below, the base line)
			Writes fluently, is not slow or labored
			Uses a variety of sentences structures
			Recognizes own letter/numeral reversals
			Uses correct capitalization and punctuation in daily written work
			Uses correct grammar in written work
			Uses plurals correctly (regular and irregular)
			Uses subject and verb appropriately
			Expresses questions correctly: yes/no and "wh" questions
			Uses negation correctly
			Uses pronouns correctly (personal, demonstrative, and reflexive)
			Uses writing to communicate information
			Provides reader with appropriate amount of information (detail,
			background, context)
			Uses appropriate degree of familiarity (e.g., business vs. friendly letter)
			Approaches written tasks in prescribed format using appropriate
			conventions (e.g., fiction, information, requesting, personal)
			Uses content skills appropriately
			Writes about a single event, experience, or point of view
			Adds descriptive detail
			Expresses original ideas, humor, and imagination
			Evidences overall organization pattern in written composition
			Sequences events or points logically within paragraphs and/or
			composition
			Reports a clear beginning, middle, and end
			Uses topic appropriate vocabulary
			Avoids fragments and run-on sentences
			Presents details and facts to develop and support the main idea
			Uses effective writing processes: pre-writing activities (e.g., topic
			choice)
			Demonstrates use of drafting
			Uses proofing skills (e.g., precise phrasing)
			Shares written work (e.g., peer editing)

Teacher Checklist – Listening Comprehension

Student: _	Date:
School:	Teacher:

YES	NO	SOMETIMES	THE STUDENT:
			Enjoys have stories read aloud
			Has an attention span for verbal presentation adequate for age level
			Attends to all of what is said rather than "tuning out" portions
			Is able to ignore auditory distractions
			Faces source of sound directly – does not tilt one ear toward teacher
			Responds after first presentation – does not often ask for things to be repeated
			Understands materials presented through the visual channel (written or drawn)
			Responds to questions within expected time period
			Follows two- or three-step directions
			Demonstrates understanding (verbally or nonverbally) of the main idea of a verbal presentation
			Comprehends who, what when, where, why, and how questions appropriate for age level
			Demonstrates understanding of vocabulary appropriate for age level
			Discriminates likenesses and differences in words (toad – told) and sounds (t – d)
			Demonstrates understanding of temporal (before/after), position (above/below), and quantitative (more/several) concepts
			Understands subtleties in word or sentence meaning (idiom, figurative language)
			Interprets meaning from vocal intonation
			Understands a variety of sentence structures (cause-effect passive voice: – The ball was bounced by the girl.) and clauses (clause that modifies the subject: - The dog that chased the cat was hit.)

APPENDIX D

PARENT LETTERS: READING

- Moving from Tier I to Tier II
- Moving from Tier I to Tier III
- Returning to Tier I
- Moving from Tier II to Tier III
- Returning to Tier II
- Progress Monitoring Letter

Response to Intervention (RTI) Moving from Tier I to Tier II Reading

Student:	Date:	
School:	Teacher:	

Dear Parent,

Three times a year each student at your child's school is given a universal screening assessment to determine his or her reading abilities. Your child's scores show that he/she is experiencing some challenges in reading. Along with the universal screening, your child's progress has been monitored every two weeks or more. Although he/she is receiving direct reading instruction daily in Tier I (general classroom instruction), he/she has still not shown the needed growth to maintain grade level progress. Your child will now be receiving an additional _____ minutes of reading interventions each day in Tier II. This Tier II intervention will be done in small groups with trained personnel using research based materials. Your child's progress will continue to be monitored every two weeks or more. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

Providing daily opportunities for your child to read aloud and discuss what has been read at home, in any subject area, is strongly recommended. Reading is a skill and not a subject. Improvement in any skill area requires regular ongoing practice. If you have questions, or would like more information please contact your child's teacher.

Response to Intervention (RTI) Moving from Tier I to Tier III Reading

Student:	_Date:
School:	Teacher:

Dear Parent,

Three times a year each student at your child's school is given a universal screening assessment to determine his or her reading abilities. Your child's scores show that he/she is experiencing some challenges in reading. Along with the universal screening, your child's progress has been monitored every two weeks or more. Although he/she is receiving direct reading instruction daily in Tier I (general classroom instruction), he/she has still not shown the needed growth to maintain grade level progress. Your child will now be receiving an additional ______ minutes of reading interventions each day in Tier III. This Tier III intervention will be done in small groups with trained personnel using research based materials. Your child's progress will continue to be monitored every two weeks or more. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

Providing daily opportunities for your child to read aloud and discuss what has been read at home, in any subject area, is strongly recommended. Reading is a skill and not a subject. Improvement in any skill area requires regular ongoing practice. If you have questions, or would like more information please contact your child's teacher.

Jackson-Madison County School System Response to Intervention (RTI) Returning to Tier I Reading

Student:	_Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his/her reading abilities. Your child's scores show that he/she has made some improvement in reading. Along with the universal screening, your child's progress has been monitored every two weeks or more. Your child has been receiving direct reading instruction daily in Tier I (general classroom instruction), and an additional _____ minutes of small group interventions in Tier II. The RTI program, along with your child's effort, has helped to show improved reading progress. At this time, your child will no longer need the additional Tier II interventions and will receive all reading instruction through his/her regular classroom. Your child's progress will continue to be monitored.

Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed. Reading aloud at home and discussing what is read will be of great importance to your child's continued growth. Please continue to encourage your child to give his/her best at school and let him/her know you believe in their ability to be successful. If you have questions or would like more information, please contact your child's teacher.

Response to Intervention (RTI) Moving from Tier II to Tier III Reading

Student:	_Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his or her reading abilities. Your child's scores show that he/she continues to struggle with reading. Along with the universal screening, your child's progress has been monitored every two weeks or more. Although your child is receiving direct reading instruction daily in Tier I (general classroom instruction), and an additional _____ minutes of small group interventions in Tier II, he/she has still not shown enough improvement. Your child will now be receiving an additional _____ minutes of Tier III reading interventions each day. This will be a total of ______ additional minutes of reading interventions each day. This Tier III instruction will be done in very small groups with trained personnel using research based materials. Your child's progress will continue to be monitored.

Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed. If you would like more information please contact your child's teacher.

Providing daily opportunities for your child to read aloud and discuss what has been read at home, in any subject area, is strongly recommended. Reading is a skill and not subject. Improvement in any skill area requires regular ongoing practice.

Response to Intervention (RTI) Returning to Tier II

Reading

Student:	Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his or her reading abilities. Your child's scores show that he/she has made some improvement in reading. Along with the universal screening, your child's progress has been monitored every two weeks or more. Your child has been receiving direct reading instruction daily in Tier I (general classroom instruction), and an additional _____ minutes of small group interventions in Tier III with trained personnel. The RTI program, along with your child's effort, has helped to show improved reading progress. At this time, your child will no longer need the additional Tier III intervention. In order to maintain your child's progress, they will continue to receive an additional _____ minutes of Tier II small group interventions along with direct reading instruction through his/her regular classroom. Your child's progress will continue to be monitored. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

Reading aloud at home and discussing what is read will be of great importance to your child's continued growth. Please continue to encourage your child to give his/her best at school and let him/her know you believe in their ability to be successful. If you have questions or would like more information, please contact your child's teacher.

Response to Intervention (RTI) Progress Monitoring Letter Reading

Student:	_Date:
School:	Teacher:

Dear Parent,

A letter previously notified you that your student is receiving additional reading interventions. During this intervention period, your child has been receiving small group, systematic intervention in reading. Your child has had his/her progress monitored every other week using assessments that are specific to the intervention being used. Attached you will find a copy of your child's progress monitoring. All progress monitoring is reported using a graph so that you can see the progress your child is making.

Based on our progress measurements, we believe your child is:

Making good progress and we plan to discontinue the additional intervention.
Making good progress and we plan to decrease the amount of additional intervention time being provided.
Making some progress and we plan to continue the intervention at this time.
Making limited progress and we plan to consider changes in the intervention that we are providing.
Making insufficient progress and we plan to change the intervention plan at this time. Further assessment and/or a parent meeting may be necessary.

As the school staff, we are pleased to have this opportunity to provide your child with this needed assistance. If you have additional questions or concerns, please contact your child's teacher.

PARENT LETTERS: MATHEMATICS

- Moving from Tier I to Tier II
- Moving from Tier I to Tier III
- Returning to Tier I
- Moving from Tier II to Tier III
- Returning to Tier II
- Progress Monitoring Letter

Response to Intervention (RTI) Tier I to Tier II Mathematics

Student:	Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his or her math abilities. Your child's scores show that he/she is experiencing some challenges in math. Along with the universal screening, your child's progress has been monitored every two weeks or more. Although he/she is receiving direct math instruction daily in Tier I (general classroom instruction), he/she has still not shown the needed growth to maintain grade level progress. Your child will now be receiving an additional _____ minutes of math interventions each day in Tier II intervention will be done in small groups with trained personnel using research based materials. Your child's progress will continue to be monitored every two weeks or more. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

We encourage you, as the parent or guardian, to ask your child to share his/her math work with you regularly. Be sure to encourage your child to do his/her best and let them know you believe in his or her ability to improve. If you have questions, or would like more information please contact your child's teacher.

Response to Intervention (RTI) Tier I to Tier III Mathematics

Student:	_Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his or her math abilities. Your child's scores show that he/she is experiencing some challenges in math. Along with the universal screening, your child's progress has been monitored every two weeks or more. Although he/she is receiving direct math instruction daily in Tier I (general classroom instruction), he/she has still not shown the needed growth to maintain grade level progress. Your child will now be receiving an additional _____ minutes of math interventions each day in Tier III. This Tier III intervention will be done in small groups with trained personnel using research based materials. Your child's progress will continue to be monitored every two weeks or more. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

We encourage you, as the parent or guardian, to ask your child to share his/her math work with you regularly. Be sure to encourage your child to do his/her best and let them know you believe in his or her ability to improve. If you have questions, or would like more information please contact your child's teacher.

Response to Intervention (RTI) Returning to Tier I Mathematics

Student:	_Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his/her math abilities. Your child's scores show that he/she has made some improvement in math. Along with the universal screening, your child's progress has been monitored every two weeks or more. Your child has been receiving direct math instruction daily in Tier I (general classroom instruction), and an additional _____ minutes of small group interventions in Tier II. The RTI program, along with your child's effort, has helped to show improved math progress. At this time, your child will no longer need the additional Tier II interventions and will receive all math instruction through his/her regular classroom. Your child's progress will continue to be monitored. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

We encourage you, as the parent or guardian, to ask your child to share his/her math work with you regularly. Be sure to encourage your child to do his/her best and let them know you believe in his or her ability to improve. If you have questions or would like more information, please contact your child's teacher.

Response to Intervention (RTI) Tier II to Tier III Mathematics

Student:	Date:	
School:	Teacher:	

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his or her math abilities. Your child's scores show that he/she continues to struggle with math. Along with the universal screening, your child's progress has been monitored every two weeks or more. Although your child is receiving direct math instruction daily in Tier I (general classroom instruction), and an additional _____ minutes of small group interventions in Tier II, he/she has still not shown enough improvement. Your child will now be receiving an additional _____ minutes of Tier III math interventions each day. This will be a total of _____ additional minutes of math interventions each day. This Tier III instruction will be done in very small groups with trained personnel using research based materials. Your child's progress will continue to be monitored. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed. If you would like more information please contact your child's teacher.

We encourage you, as the parent or guardian, to ask your child to share his/her math work with you regularly. Be sure to encourage your child to do his/her best and let them know you believe in his or her ability to improve. If you have questions or would like more information, please contact your child's teacher.

Response to Intervention (RTI) Returning to Tier II Mathematics

Student:	_Date:
School:	Teacher:

Dear Parent,

Three times a year, each student at your child's school is given a universal screening assessment to determine his or her math abilities. Your child's scores show that he/she has made some improvement in math. Along with the universal screening, your child's progress has been monitored every two weeks or more. Your child has been receiving direct math instruction daily in Tier I (general classroom instruction), and an additional _____ minutes of small group interventions in Tier III with trained personnel. The RTI program, along with your child's effort, has helped to show improved math progress. At this time, your child will no longer need the additional Tier III intervention. In order to maintain your child's progress, they will continue to receive an additional

_____ minutes of Tier II small group interventions along with direct math instruction through his/her regular classroom. Your child's progress will continue to be monitored. Additional assessments maybe completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

We encourage you, as the parent or guardian, to ask your child to share his/her math work with you regularly. Be sure to encourage your child to do his/her best and let them know you believe in his or her ability to improve. If you have questions or would like more information, please contact your child's teacher.

Response to Intervention (RTI) Progress Monitoring Letter

Math

Student:	Date:
School:	Teacher:

Dear Parent,

A letter previously notified you that your student is receiving additional math interventions. During this intervention period, your child has been receiving small group, systematic intervention in math. Your child has had his/her progress monitored every other week using assessments that are specific to the intervention being used. Attached you will find a copy of your child's progress monitoring. All progress monitoring is reported using a graph so that you can see the progress your child is making.

Based on our progress measurements, we believe your child is:

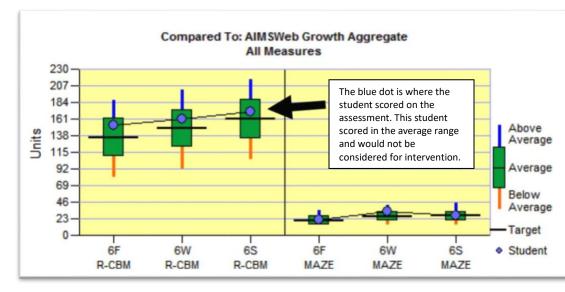
Making good progress and we plan to discontinue the additional intervention.
Making good progress and we plan to decrease the amount of additional intervention time being provided.
Making some progress and we plan to continue the intervention at this time.
Making limited progress and we plan to consider changes in the intervention that we are providing.
Making insufficient progress and we plan to change the intervention plan at this time. Further assessment and/or a parent meeting may be necessary.

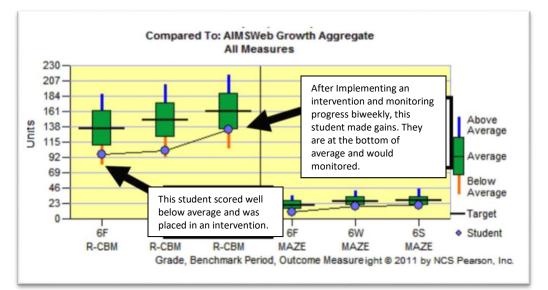
As the school staff, we are pleased to have this opportunity to provide your child with this needed assistance. If you have additional questions or concerns, please contact your child's teacher.

A Guide to Understanding Your Child's AIMSweb Score Report

What is this score report telling me about my child's/adolescent's performance? This score report is referred to as a "box and whisker plot." Your child's performance is represented by the small circle or dot you see within the configuration. His/her performance can be compared to how other students performed at the national level on the specific measures outlined above. By locating the small circle relative to the graph components outlined below, you can make a comparison of your child's performance to how other students performed at the national level.

The Box: The box designates the score distribution for the average range. While the bottom of the box represents what is considered to be low average (25th percentile) the top of the box reflects the upper end of the average range (75th percentile). The Black Horizontal Line: This small line found within the green box represents the median or "middle score" within the national sample. You can determine where your child falls relative to the median score.





The Vertical Line Extending from the Top of the Box (Whisker): The vertical line extending from the top of the box reflects student performance ranging from the 76th to the 90th percentile. When the student's circle is above this line, it indicates the child is performing above the 90th percentile (Above Average).

The Vertical Line Extending from the Bottom of the Box

(Whisker): The vertical line extending from the bottom of the box reflects student performance ranging from the 24th to the 10th percentiles. When the student's circle falls below the line, it indicates that the child is performing below the 10th percentile (Below Average).