**JSCC DUAL ENROLLMENT ADMISSIONS/REGISTRATION INSTRUCTIONS**

**CLASSES BEING OFFERED:**

**English 1010 (Taught as English IV or AP English-Fall term)**

**English 1020 (Taught as AP English-Spring Term)**

**Math 1530 (Statistics)**

**Math 1710 (Adv. Algebra & Trig)**

**Math 1720 (Pre-Cal)**

**Music History Appreciation (Taught as Music History DE)**

**Psychology 101 (College Psychology-JSCC instructor comes to Madison)**

**Off Campus Courses (Student signs up for classes off campus 4th block ONLY.)**

**REQUIREMENTS: 3.0 minimum GPA for ALL DE Courses**

* **ACT or PLAN score of 19 in the subject area.**
* **English Comp. I/II -19 ACT in Reading AND English**
* **Psychology-19 ACT in Reading**
* **Math-19 ACT in Math**

**STEP 1: Complete the application for admissions to JSCC**. (FIRST TIME STUDENTS ONLY.) Submit the signature page (HEP form) to your counselor. The counselor will submit a transcript.

**STEP 2: Complete the TSAC Dual Grant to assist with fee payment.**

* Login to [www.tn.gov/collegepays](http://www.tn.gov/collegepays) . Go to Financial Aid Portal (purple box). If you remember your password, login. If you have forgotten your password, call

1-800-342-1663 for the help desk. They will reset your password and you will need to establish a new account.

* **If you are a first-time applicant**, you will create an account. Click on the red line beneath the username box. Once you click on this line, you will enter theTSAC Student Portal Page. Complete each section on this page and hit “Create MY Account.”
* Keep your username and password in a safe location; you will use it again in the spring.
* Make sure you put the correct term (fall or spring, and year). Also, the correct institution (JSCC).
* You cannot go back in and view your information. The counselors will let you know at a later date if it did not go through.

**STEP 4: If you are on free or reduced lunch, you can contact WIA for possible financial assistance.** Money is very limited, so the first students to be approved will be distributed the funds.

Contact: Brenda Fowler @ bfowler@swhra.org (731-660-8195) @ Tennessee Career Center.

**QUESTIONS OR CONCERNS?**  Contact Andrea Winchester (awinchester@jscc.edu ) or Dawn Patterson (dpatterson@jscc.edu ) or by phone at 731-425-2601.